

6 March 2017

Council Report

- At the Council meeting on Monday 6 March 2017 the trustees discussed the following:
- Declarations and AOB
- The Chair thanked Council for attending a meeting at short notice.

Matters Arising

- Lease of the RWAS Pavilion. This included the historical rent paid and the price for the coming year. It was highlighted that the bar and catering concession should be considered and was agreed for the Society to meet with RWAS Finance as soon as possible to negotiate the rental cost for the next 5 years.
- Phase II Pavilion. It was asked if the refurbishment should go ahead, in light of the current negotiations and agreed to continue planning
- Risk Register. CEO talked through the risk register for this operation
- Due Diligence. CEO advised Council of the three quotes he had obtained from builders in relation to the building work required.
- Electrical Work – The quotes did not include electrical work and therefore, it was agreed a member of council would conduct a check of this, while working closely with the builder.
- HRH The Queen. CEO confirmed he had been in contact with the Palace, to advise how the Society is intending to spend Her Majesty's Legacy.

AOB

- The Chair asked CEO to clarify whether a member of staff had been promoted to Office Manager, as a recent letter gave this as their job title. CEO was to look into this and advise.
- CEO asked Council how it is decided how the collection at the end of the AGM is spent. It was agreed that the Council decides how to spend the collection.

All Confidential items removed.